



DISTRICT EDUCATION OFFICER

Union Territory, Sector 19 B, Chandigarh



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**IMMEDIATE
TIME BOUND**

To

All the Heads of Govt./Govt. Aided/
Unaided Recognized Schools,
In UT, Chandigarh.

Memo No. DEO/UT/CA/2026/ 17091-92
Dated, Chandigarh the 22/7/26

Subject: Invitation of Nominations for the State Award to Teachers – 2026

As you are aware, the State Award to Teachers is conferred annually by the Education Department, U.T. Chandigarh, on the occasion of Teachers' Day (5th September) to recognize and honor meritorious, dedicated and deserving teachers serving in Government, Government-Aided and Recognized Unaided Schools of U.T. Chandigarh for their outstanding contribution to the field of education.

In this regard, you are requested to bring into the notice of the teaching staff and recommend the names of eligible and deserving teachers of your school for consideration for the State Award to Teachers – 2026. The nominations, complete in all respects, should reach this office in triplicate on or before 31.07.2026 by 2:00 P.M. positively. A copy of the eligibility criteria/guidelines for the State Award is available on the official website of the Education Department, U.T. Chandigarh (www.chdeducation.gov.in).

The following documents must invariably accompany each nomination:

1. Annual Confidential Reports (ACRs/APARs) for the last five years (2021-22 to 2025-26).
2. No Enquiry/No Complaint Certificate, duly issued by the Head of the Institution Concerned or competent authority, to be submitted in a separate sealed envelope.

The Head of the Institution shall also certify that the particulars and supporting documents submitted by the applicant have been verified from the original records and are true and correct to the best of his/her knowledge and belief. It may kindly be ensured that only complete applications, supported by the requisite documents and fulfilling the prescribed eligibility criteria, are forwarded to this office. Incomplete applications, applications received after the stipulated date and time, or applications not conforming to the prescribed guidelines are liable to be rejected without any further correspondence.

The matter may kindly be accorded top priority.

Teena Devi
District Education Officer,
UT, Chandigarh.

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A copy is forwarded to the Director School Education, Chandigarh Administration w.r.t. letter no. DSE-UT-S2-11(101)97-III/679698 dated 21.07.2026 for information please.

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District Education Officer,
UT, Chandigarh

STATE AWARD CRITERIA FOR TEACHERS

Sr. No.	PARTICULARS	MAX. MARKS	DETAILS
1.	Screening Criteria	-	- 10 Years as Minimum Qualifying service - No Charge sheet/ Disciplinary Action taken by School Management
2.	ACR's for the last 5 Years	15	- Excellent (3) - Very Good (2) - Good (1)
3.	RESULTS :		
3.1	Quantitative Results	20	- Last 5 years results:- $20 \times P/A$ P=No. of students passed during the last 5 years A=No. of students appeared during the last 5 years <u>In case of DPEs, PTIs, Music Teacher</u> - Number of teams/ parts of teams sent for International / National participation in team events: 5 marks for one team/ part of one team (maximum 10 marks) in last 5 years - Number of players sent for International / National participation in individual events = 3 marks for one player (max. 15 marks) in last 5 years
3.2	Qualitative Results	10	- Marks obtained by the students in the last 5 years results: $10 \times T/M$. T=Total of Marks obtained by all the students of all the classes in the subject(s)



			taught by the teacher during the last 5 Years. M= Total of Max. marks of all the classes in the Subject(s) taught by the teacher during the last 5 Years If teacher has taught board class in any of the last 5 years, 01 mark be given for each year. <u>In case of DPEs, PTIs, Music Teacher</u> - Number of Gold Medals won by the school team / individual player guided by the teacher =5 marks for each gold medal (maximum 10 marks) - Number if Silver Medals won by the school team / individual player guided by the teacher =3 marks for each silver medal (maximum 10 marks) - Number of Bronze medals won by the school team/ individual player guided by the teacher =2 marks for each bronze medal (maximum 10 marks)
3.3	Results Improvement/ Maintenance	10	<u>Maintaining/Improving result over the last Year</u> - If Result of last year is 90% or above - 1 marks for every 1% - Increase/maintaining result 90% or above with fractions. - If result of last Year is 80% or above but less than 90% - 0.5 Mark for every 1% - Increase/maintaining result 80% or above with fractions. - If Result of last Year is above 60% but less than 80%. - 0.25 mark for every 1% - Increase/maintaining result for 60% or above with fractions. <u>In case DPE's, PTI's, Music Teachers</u> -Individual Participant/Player for Individual events/sent last year for International /National Events = 5 marks for one event. -4 marks for every one participant/Player sent last year for International /National Events for the Part of Team over and above five participants/Players for one team -3 marks for every one participant participant/Player sent last year for International /National Events for the Part of Team over and above five

			participants/Players
	Contribution of teacher towards School to Improve Physical Infrastructure (I.T/Books/Funds) etc. through community/NGO/Alumni etc.	5	1 mark per activity/contribution in the last 5 Years (Duly certified by the principal/management)
5.	Publication: Articles/Research Papers/Journals with ISSN/Books with ISBN in the last 5 Years (Total 5 marks)		
5.1	Articles in leading/local Newspapers related with Education (with minimum 20000 Circulation/ subscribers in the last 5 Years.	2	1 Mark per Article
5.2	Journals(with ISSN)/U.G.C. published at National/State level in the last 10 Years OR Book/text books related to subject in the last 10 Years (Not curriculum development)	3	
6	In- service training in the last 3 years.	15	Seminar/in-service training of State/ National Level. - Working as resource person in one programme/seminar of International Level /National level/ CBSE/ NCERT-5 marks (for each occasion) - Working as resource person in one programme/seminar of State/Cluster Level /SCERT -3 marks (for each occasion) - Attended as participants in one programme/seminar 3-5 days -3 marks (for each occasion) - Attended as participants in one programme/seminar of 1 or 2 days - 1 mark (for each occasion)
7	Experimental Innovations	10	- 2 marks per innovation in the last 3 years. Preferably related with subject (Duly certified by the Principal/Management)
8	Completed any course	2	- Only enrolled- no credit.

	under SWAYAM/MOOCs		
	Development of E-content/Teacher's hand book/uploading videos/resource material on govt. portal related to education (Govt Portal like DIKSHA or E-Vidya)	10	- 2 marks for 1 uploading (Maximum 5 videos)
10	Use of ICT in his/her teaching for greater impact on the students/new pedagogy techniques taken by the teacher (write up in 150 words /video 10 minutes per activity). Use of joyful learning techniques.	15	- Maximum 5 activities, 3 marks for 1 activity explained properly. <i>Only link/QR code of uploaded on internet may be given</i> (Duly certified by the Principal/Management)
11	Co-curricular activities at State/National Level	10	- List of activities scale and impact 1.School Level(1) 2.State Level(1.5) 3.National Level(2) (Duly certified by the Principal/Management)
12	Social/ Community services - Social awareness involving children in last 2 years. Social Community Services	6	-Marks will be awarded on the basis of • Number of activities (Max. 2 marks per activity) • <u>Scale</u> National (2)/State (1.5)/School (1)(Max. 2 marks) - Impact of activities (Max. 2 marks)
13	In-charge of Club/Society/Committee/Portfolio such as Examination /time table/discipline etc.	3	1 mark for Club/Society/Committee/Portfolio (Duly certified by the Principal/Management)
14	Commendation about the reputation of the teacher.	6	- Commendation certificate by the Chandigarh Administration on Teacher's Day/ CBSE National Award/ Award by NCERT – 3 marks - Commendation by DSE =2 marks for each occasion. (Max. 2 occasions.) - Commendation by Director of any Department of Chandigarh Administration=1 mark for each occasion. (Max. 2 occasions) - Commendation by Dy. Director /DEO/Principal/Management of the Institution-1 mark for each occasion. (Max. 2 occasions)
15	Contribution of teacher toward Inclusive activities for special children in the last 3 years.	4	1-2 activities (1) 3-5 activities (2) More than 5 (4) - Modification/Innovative approach provided for facilitation to CWSN in

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			inclusive class room. - Supporting documents. - Brief write up of the efforts taken. - List of Innovative Practices with relevant documents supporting. OR - Videos of 10 minutes of teaching special students. (only link/QR code of uploaded on internet may be given)
16	Promotion of Nation Building and National Integration.	4	- List/Report of activities conducted highlighting the activity. 1.Scale(SCHOOL/STATE/ NATIONAL LEVEL) 2.Impact 3.Photographs of events (Duly certified by the Principal / Management)
Total		150	<i>Reference date for calculation of marks is 31st March of Every Year</i>
Interaction/ Presentation		20	
Grand total		170	

STATE AWARD CRITERIA FOR PRINCIPALS

Sr. No.	Particulars	Max. Marks	Details
1	Screening Criteria	-	- 10 years as Minimum qualifying service - No charge sheet / Disciplinary - Action taken by the school Management
2	ACR's for the last 5 Years.	15	- Excellent (3) - Very Good (2) - Good (1)
3.	RESULTS :		
3.1	Result Quantitative (School)	25	Last 5 years results: - $20 \times P/A$ (maximum- 20 Marks) P=No. of students passed during the last 5 years A=No. of students appeared during the last 5 years Co-curricular Activities (Max. 5 marks): 1. Number of terms/parts of teams sent for International /National participation in team's events=2 marks for one team/ part of one team (maximum 5 marks) 2. Number of players /participants sent for International/national participation in individual events=3 marks for one player (maximum 5 marks)



3.2	Result Qualitative (School)	10	- Marks obtained by the students of class X and XII in the last 5 years results $10 \times T/M$. T = Total of Marks obtained by all the students of X and XII during last 5 Years. M = Total of Max. Marks obtained by all the students of X and XII during last 5 Years. - Number of Gold Medals won by the school team / individual players = 5 marks for each gold medal (maximum 10 marks) - Number of Silver Medals won by the school team / individual players = 3 marks for each silver medal (maximum 10 marks) - Number of Bronze medals won by the school team / individual players = 2 marks for each bronze medal (maximum 10 marks)
3.3	Results Improvement/ Maintenance	10	<u>Maintaining/Improving result of board classes over the last Year.</u> - If Result of <u>board classes for the last</u> year is 90% or above 1 marks for every 1% Increase/maintaining result 90% or above with fractions. - If result of <u>board classes for the last</u> Year is 80% or above but less than 90% 1 Mark for every 0.5 % Increase/maintaining result 80% or above with fractions. - Result of the <u>board classes</u> last Year is above 60% but less than 80%. 0.25 mark for every 1% increase/ maintaining result for 60% or above with fractions. - Individual Participant/Player for Individual events/sent last year for International /National Events = 5 marks for one event. 4 marks for every one participant/Player sent last year for International /National Events for the Part of Team over and above five participants/Players for one team 3 marks for every one participant participant/Player sent last year for International /National Events for the Part of Team over and above five participants/Players
4	In- service training in the last 3 years.	15	Seminar/In-service training of State/ National Level. Working as resource person in one programme/seminar of International



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			Level /CBSE/ NCERT-5 marks (for each occasion) - Working as resource person in one programme/seminar of State/Cluster Level /SCERT -3 marks (for each occasion) - Attended as participants in one programme/seminar 3-5 days -3 marks (for each occasion) - Attended as participants in one programme/seminar of 1 or 2 days -1 marks (for each occasion)
5	Social Community Services • Social awareness involving children in last 2 years. • Social Community Services	10	Marks will be awarded on the basis of - Number of activities (Max. 2 marks per activity) - Scale -National (2)/State (1.5)/School (1) (Max. 2 marks) - Impact of activities(Max. 2 marks)
6	School Infrastructural improvement with community support in last 3 Years	15	- 3 marks per activity/contribution (Duly certified by the DEO/Management)
7	Activities carried out in schools as an academic leader	15	List/Report of activities conducted highlighting the activity. 1. Scale (School/State/National Level) 2. Impact 3. Photographs of events During the last 3 years 05 marks for one year (Duly certified by the DEO/Management)
8	Publication: Articles/Research Papers/ Journals with ISSN)/Books with ISBN in the last 5 Years (Total 6 marks)		
8.1	Articles in leading/local Newspapers related with Education (with minimum 20000 circulation/ subscribers in the last 3Years.	3	- 1 Mark per Article.
8.2	Journals (with ISSN)/U.G.C. published at National/State level in the last 10 Years OR Book/text books related to subject in the last 10 Years (Not	3	

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	curriculum development)		
9	Commendations, if any about the reputation of the Head	10	- Commendation certificate by the Chandigarh Administration on Teacher's Day/by NCERT/CBSE =4 marks - Commendation by DSE =3 marks for each Occasion (maximum 2 Occasion) - Commendation by Director of any department of Chandigarh Administration=2 marks for each Occasion (maximum 2 Occasion) - Commendation by Dy. Director/ DEO/Management of the institution =1 marks for each occasion (maximum 2occasion)
10	Co-curricular activities at State/National Level	15	List of activities scale and impact 1. School Level (1) 2. State Level (1.5) 3. National Level (2) (Duly certified by the DEO/Management)
11	Contribution towards Inclusive activities for special children in last 5 years.	4	- 1-2 activities (1) - 3-5 activities (2) - More than 5 (4) - Modification/Innovative approach provided for facilitation to CWSN in inclusive class room. - Brief write up of the efforts taken. - List of Innovative Practices with relevant documents supporting. OR - Videos of 10 minutes of teaching special students. (Only link/QR code of uploaded on internet may be given)
	Total	150	Reference date for calculation of marks is 31st March of Every Year
	Interaction/ Presentation	20	
	Grand total	170	