

From

The Organizing Secretary  
64<sup>th</sup> National School Games  
-cum District Education Officer  
U.T. Chandigarh

To

OFFICIAL WEBSITE  
Edu. Deptt. Chand

Memo No. DEO/UT/AEO 2018/746

Dated 6.9.18

**Subject: - Quotation for the hiring of Tentage/Furniture material for 64<sup>th</sup> National School Games to be held at Chandigarh.**

The Education Department is organizing 64<sup>th</sup> National school Games at Chandigarh w.e.f. 26.09.2018 to 29.09.2018 for which following tent/furniture articles are to be hired at Opening Ceremony, Closing ceremony, Stay venue, play venue & control room. Sealed quotations are accordingly invited from the firms having capacity and supplying the below mentioned tent/furniture items.

The detail of the items along with terms and conditions are as under:-

**Quotation/Limited Tender for the hiring of Tentage/Furniture**

The detail of the items required is as under along with following items & conditions.


S. No	Name of the Article to be hired	Remarks
1.	Dunlop Chair	Rate per item per day to be quoted by firm including all taxes i.e., Service Tax, GST, Freight.
2.	Sofa Set for VIP	
3.	Curtain white (10X15)	
4.	Maharaja Carpet (5X15)	
5.	Shamiana Both side (15X15)	
6.	Soft Carpet Woolen for VIP (5X15)	
7.	Table Rectangular 2.5'X5	
8.	Table Fall -15' length	
9.	Set up of Stage with locking 15'X20	
10.	Darrie-8X10'	
11.	Carpet Synthetic (Red & Green) 5'X30	
12.	Sofa Set Ordinary	
13.	Centre Table	
14.	Chair White Cover	

**Terms and Conditions:**

**The documents of tender/quotation should be submitted as under:-**

1. Tender/quotation should be accompanied with Earnest money deposit (EMD) of Rs. 5,000/- (Rs. Five thousand only) to be paid in the shape of bank draft/demand draft/FDR from any scheduled bank in favor of the District Education Officer, Chandigarh Administration which shall be valid for six months. No firm will be exempted from submission of EMD.
2. i) First envelope super scribed titled as "Technical Bid" should contain following documents:
  3. Earnest Money Deposited (EMD) amounting to Rs.5,000/-
  4. Photocopy of PAN No./GSTIN.
5. Second envelope super scribed as "Financial Bid" should contain the financial rate on the prescribed performa as shown above. The financial bid should contain rates only. The rates should be mentioned both in figures as well as in words. Any change/overwriting in rate quoted by the vendors afterwards will entail forfeiture of EMD & Cancellation of tender/quotation.
6. These two envelopes should be sealed and put in an outer envelope to be super scribed as "Tender/Quotation for "Hiring of Tentage/furniture" and should reach this office on or before

- 17.09.2018 at 05.00pm. Tender/quotation must be sealed. Unsealed envelope will not be entertained and rejected out rightly
7. The Tentage/furniture items should be of good quality and to the satisfaction of the undersigned.
  8. The items of Tentage/furniture are required to be fixed well in time at the venue of the function
  9. The rates should include all taxes i.e. GST, service tax, freight charges etc. or imposition whatever liable in respect of the supply. The department shall not be liable to pay any tax such as GST, service tax, freight etc.
  10. The department has full authority to reject the supply order without assigning any reason
  11. The rates must be quoted for F.O.R. Destination to be intimated to successful bidder by the District Education Officer, Sec-19, Chandigarh.
  12. In case of any dispute decision of Director School Education, Chandigarh Administration will be final.
  13. Supply order is not transferable.
  14. The rates shall be firm and no price variation shall be allowed.
  15. The quantity of the articles may be intimated to the successful bidder on day to day requirements. Department reserve the right to reject any or all the quotations without assigning any reason.
  16. Quotations which do not comply with the above conditions are liable to be rejected.
  17. The acceptance of the quotation it will become a contract and shall be bound by the terms and conditions of the quotations.
  18. The deduction of TDS as per rules.
  19. The claim of damage, if any, caused to furniture during the course of function will be entertained only on the production of certificate from the committee.
- i. Your sealed quotations should be sent under sealed cover mark as **“quotations for the supply of Tentage/Furniture”** and reach in this office on or before 17.09.2018 by 05:00pm.

  
Organizing Secretary  
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